



EXECUTIVE BOARD MEETING

Headquarters
470 East Northfield Drive • Brownsburg, IN 46112
Classroom D

AGENDA

Monday, March 16, 2020
6:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL TO DETERMINE QUORUM BY PRESIDING OFFICER
- V. CITIZENS COMMENTS RELATED TO AGENDA ITEMS
 - A. Firefighter Recognitions
- VI. APPROVAL OF PREVIOUS MINUTES FROM MEETING: Monday, February 24, 2020
- VII. APPROVAL OF EXPENSE REPORT: February 2020 Activity - \$ 77,528.81
- VIII. EXECUTIVE BOARD ITEMS
 - Old Business
 - A. None
 - New Business
 - A. None
- IX. FIRE CHIEF ITEMS
 - Old Business
 - A. None
 - New Business
 - A. Citizens Comments Minutes Structure
 - B. Policy #522: Staff Vehicles
 - C. Project Updates



Brownsburg Fire Territory

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X. ATTORNEY ITEMS

A. None

XI. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

XII. COMMENTS FROM FLOOR

XIII. DATE, TIME AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETING

Date and Time: Monday, April 20, 2020
6:00 p.m.

Location: Brownsburg Fire Territory Headquarters
470 East Northfield Drive, Brownsburg, IN 46112
Classroom D
(Please park and enter rear of building)

XIV. ADJOURNMENT

*Meeting minutes are a summary of actions taken at the Brownsburg Fire Territory meetings.
Audio is recorded and copies are available upon request to:
Admin@BrownsburgFire.org or via mail to 470 East Northfield Drive, Brownsburg, IN 46112*



EXECUTIVE BOARD MEETING

Headquarters
470 East Northfield Drive • Brownsburg, IN 46112
Classroom D

MEETING MINUTES

Monday, February 24, 2020
6:00 P.M.

Attendees

Nathan Mantlo, Brownsburg Township Trustee, Chairman

Joe Walsh, Lincoln Township Trustee

Jeff Gracey, Town of Brownsburg Representative

Marline Breece, Attorney

Larry C. Alcorn, Fire Chief

Tina Betuker, Recording Secretary

I. CALL TO ORDER

Mr. Gracey called the meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

Everyone in attendance recited the Pledge of Allegiance.

III. MOMENT OF SILENCE

Meeting attendees observed a moment of silence.

IV. ROLL CALL TO DETERMINE QUORUM BY PRESIDING OFFICER

Roll call was taken and it was determined that all Executive Board ("Board") members were present.

V. APPROVAL OF PREVIOUS MINUTES: Regular Meeting Dated January 29, 2020

Mr. Mantlo made a motion approve the revised meeting minutes dated January 29, 2020. Mr. Walsh seconded the motion, which passed unanimously by a vote of 3-0.

VI. APPROVAL OF EXPENSE REPORT: January 2020 Activity - \$43,876.09

Mr. Mantlo made a motion to approve the expense report for January 2020 activity in the amount of \$43,876.09. Mr. Gracey seconded the motion. There were no questions or comments and the motion passed unanimously by a vote of 3-0.



VII. EXECUTIVE BOARD ITEMS

Old Business

- A. None

New Business

- A. New Agenda Listing: “Citizens Comments Relating to Today’s Agenda Items”

Mr. Mantlo made a motion to revise meeting agendas to include an opportunity for citizens to comment on agenda items prior to business. Mr. Gracey seconded the motion, which passed unanimously by a vote of 3-0.

VIII. FIRE CHIEF ITEMS

Old Business

- A. Vehicle Replacement Policy

Chief Alcorn noted a request for input had been submitted to the Board; however, the version was not put forward for action. He anticipated a draft for the March meeting. In addition, Chief Alcorn stated the new medic truck order is scheduled for Wednesday, February 26, 2020. Staffing for the truck is in progress (there are 23 applicants, to date).

New Business

- A. None

IX. CITIZEN’S COMMENTS RELATING TO RESOLUTION #2020-02 “A RESOLUTION TO RE-ESTABLISH THE EQUIPMENT REPLACEMENT FUND”

<u>SPEAKER</u>	<u>COMMENT</u>
Jim Murphy 10726 N SR 267 Brownsburg, Indiana	<i>“So, I, in the past have spoke many times about the Equipment Replacement Fund. And I just feel that given the information that I stumbled upon last year which is a graph that was in the 2019 budget, that shows the projected income from that fund based on continuously raising the replacement rate, Equipment Replacement Fund, at .0333 cents per hundred is excessive because the formula that they took did not take into consideration – or you might have taken into consideration – raised, raises in assessed value, with the assessed values evidently have outpaced whatever consideration was given. And, so, I don’t know what it is for this year but, as I presented last year, the projected was \$706,000.00 and the actual income is \$730,000.00. So, as you consider this, whether tonight or as you move forward, please take that into consideration and see if we can get the raised income more in line with the budget targets. Because right now they’re far exceeding the targets that were set. Thank you much.”</i>



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SPEAKER	COMMENT
<p>Nate Mantlo 7325 East CR 600 North Brownsburg, Indiana</p>	<p><i>“Yes, I’m going to take off my ‘Board Member Hat,’ and speak as a citizen. I have some handouts here so, just so you can see for history, so you can see what our history it. So, what this has on the left-hand column is it has 2019 payable in 2020. So, there you have it back to 2013. So, as you can see we’ve gone from about 0.0325, to 0.0321, 0.0322, 0.0323 – that was from 2012, or 2013 to 2016. Got a new Fire Chief in the first of the year in 2016 and the rate was reset to the maximum levy or the maximum rate is 0.0333 for 2017, again for 2018, again for 2019, and for 2020 it would, it came out of the Executive Board as a vote to send that to different Participating Units and it was voted down and so we now have a rate of 0.0329. You can see the levy. So when we had a, I had a, I talked to the DLGF (Department of Local Government Finance) at length because I was worried about what happens when you break the cycle of re-establishing, when you re-establish it, you know, you vote for the maximum levy or you establish it to begin with – I believe that’s the terminology. And I was told by the DLGF that basically what you have is you would have the same revenue and so as the assessed value went up the rate would go down. So the rate did go down from 0.033 to 0.0329 for the 2020, this year. But the revenue went up quite a bit. It went up about \$36,000, so I was surprised by that. But I’m glad to see that, because I was worried, I was told for, by the previous lawyer, that the levy, the revenue would go down quite a bit and I was worried about a break in the cycle and that would not leave us with enough money to function. But it is clear to me now that we have absolutely enough money to function. So I want to draw your attention now to how we perform relative to our peers. What you see, and I’m talking as a citizen – and this is for the board – now you can see on the left hand side that’s us, same column, we have from 2020 to 2013 from max 0.33 from the years 2017 to 2019, and then you can see in Hendricks County there’s only two other fire territories: Middle Township – that’s Pittsboro – they’re at 0.0282 now, so they have let it go down from 0.0310 in 2013, as well Plainfield has as well – it was close to the maximum in 2013, is now is 0.0257. And so that’s consistent with the what I’ve read and the purpose of this fund is to, like in a fire department, when you first start it out, is to amass enough money to buy enough equipment and then the fund slowly goes away. Then the fire department, I believe the Indiana Code is it goes away in five years. And so, there isn’t explicit language with regard to that equipment replacement funds, but that’s what it is. And then there are other columns. You can see Greenfield, you can see Perry, you can see Delphi, you can see Poland, you can see Turkey Creek, you can see that, you can see that in only a few instances do they take the maximum levy and Brownsburg seems to - or Brownsburg Fire Territory seems to - do a good job of taxing their citizens at the maximum amount. We do have enough money, gentlemen. I hope you vote against this.”</i></p>
<p>Donovan Peoples 718 South Green Street Brownsburg, Indiana</p>	<p><i>“First, let me state that the fund is extremely important, as you’ve seen, I believe, to have the ability to purchase equipment without having to borrow money and the means to do it. Fire equipment particularly when you get into the engines and the ladders and the ambulance – ambulance, you know what I mean - very expensive equipment. And this enables taxing our citizens a very little amount each individual to purchase equipment without borrowing money. And I think it should be established as it’s written in the ordinance. However, I also want to point out to you is all you’re doing is making a recommendation – you have no power to set any rate. It is still up to the two Townships and the Town Council to establish the rate. Thank you.”</i></p>
<p><i>No further comments.</i></p>	



X. ATTORNEY ITEMS

A. RESOLUTION #2020-02 “A RESOLUTION TO RE-ESTABLISH THE EQUIPMENT REPLACEMENT FUND”

1. Exhibit A: Re-stated Interlocal Agreement (2002)
2. Resolution #2002-02 “Resolution to Establish a Uniform Rate for the Fire Equipment Replacement Fund Under I.C. 36-8-19-8.5”

Ms. Breece presented Resolution #2020-02 “A Resolution to Re-establish the Equipment Replacement Fund” – a recommendation to the Participating Unit (Brown Township, Lincoln Township, and Town of Brownsburg) governing boards, to enact the maximum allowable rate of 0.0333 per \$100.00 AV, as directed by the Board during their January meeting. Mr. Mantlo asked what would occur if the Board did not pass the resolution. Ms. Breece stated the decision would be presented as “not recommended”; however, each Participating Unit’s Board may convene their own meetings to consider a rate recommendation, independent of the Executive Board.

Mr. Mantlo made a motion to oppose Resolution #2020-02 “A Resolution to Re-establish the Equipment Replacement Fund.” There was no second and the motion failed. Mr. Gracey made a motion to approve Resolution #2020-02 “A Resolution Re-establish the Equipment Replacement Fund.” Mr. Walsh seconded the motion. The motion passed by majority vote of 2-1 with the following results: Mr. Mantlo=No; Mr. Walsh=yes; and Mr. Gracey=yes.

Ms. Breece, keeping a May 1, 2020 deadline with the DLGF in mind, stated the Participating Units would need to approve the re-establishment by Thursday, March 12, 2020. She requested that the Participating Units convene a special joint meeting immediately before the Town of Brownsburg Council regular meeting on Thursday, March 12, 2020 to consider the recommendation.

Based upon past Town Council meetings, Mr. Mantlo requested a revised room set-up. Speakers may find themselves facing the Council when in actuality they are directing their comments to a Township’s representation. This causes both confusion and audibility issues. Chief Alcorn suggested rotating the podium. Mr. Gracey stated he would reach out to Town Council member Travis Tschaenn to contact both Trustees regarding the room set-up to ensure it is done to everyone’s satisfaction.

Mr. Mantlo stated that both Brown and Lincoln Township meetings are infrequent, that the State Board of Accounts are requiring prior meeting minutes be approved, and that the minutes from the joint meeting would not be approved by the Brown Township Board prior to the May 1, 2020 deadline. Therefore, he requested an opportunity for his Board to conduct regular business. Ms. Breece confirmed that she would initiate identical meeting notices with the weekly Hendricks County *The Republican* (which would be published twice), that would include notice “...to consider other matters that may come before the Council and the Township Boards of Brown and Lincoln Township.” The notice date and time will be published and posted as 6:00 p.m. on Thursday, March 12, 2020, at all three entities’ location.

XI. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

Mr. Gracey stated he spoke with the Public Access Counselor for allowable communication methods amongst Board members. The opinion given is that texts and phone calls between two members was not acceptable; however, email is allowable as those messages would not be considered immediate response



Brownsburg Fire Territory

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items, and that each member should be included. Mr. Mantlo noted that if a decision is made outside of a meeting, such as whether or not to include or exclude items for the agenda, this is considered “taking action.” He reiterated that all items should be emailed to the Fire Chief and Recording Secretary for inclusion and then discussed during the meeting, to which both Mr. Gracey and Mr. Walsh agreed.

Chief Alcorn requested permission from the Board to donate unused twelve-year-old exercise equipment at a value of less than \$1,000.00 that had already been replaced by the BFT, to Madison Township (Morgan County/Camby). Mr. Mantlo made a motion to approve the donation. Mr. Gracey seconded the motion. There were no questions or comments and the motion passed unanimously by a vote of 3-0.

XII. COMMENTS FROM THE FLOOR

None.

XIII. DATE AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETING

Date and Time: Monday, March 16, 2019
6:00 p.m.

Location: Brownsburg Fire Territory Headquarters
470 East Northfield Drive, Brownsburg, IN 46112
Classroom D
(Please park and enter rear of building)

XIV. ADJOURNMENT

Mr. Mantlo made a motion to adjourn. Mr. Gracey seconded the motion. The meeting adjourned at 6:36 p.m.

Meeting minutes are a summary of actions taken at the Brownsburg Fire Territory Executive Board meeting..

Audio is recorded and copies are available upon request to:

Admin@BrownsburgFire.org or via mail to 470 East Northfield Drive, Brownsburg, IN 46112

EXPENSE REPORT DETAIL

FEBRUARY 2020 ACTIVITY

	PO Date	PO #	Issued To	Account	Cost
1	2/5/2020	37048	The Accumed Group-10343	310-Ambulance Collection/Acct.	\$ 6,021.81
2	2/5/2020	37049	Pediatric Emergency Standards, Inc.-16763	313-Mtgs/Conf/Trng/Schools	\$ 100.00
3	2/5/2020	37050	PWW Media, Inc.-16766	313-Mtgs/Conf/Trng/Schools	\$ 1,060.00
4	2/5/2020	37051	Hyatt Regency St. Louis at The Arch-16760	323-Travel	\$ 544.84
5	2/5/2020	37052	The Uniform House-12	225-Firefighter Uniforms	\$ 340.50
6	2/5/2020	37053	Fire Service, Inc.-6014	363-Vehicle/Equip. Repairs	\$ 2,183.67
7	2/5/2020	37054	Fire Dept. Training Network-1167	313-Mtgs/Conf/Trng/Schools	\$ 900.00
8	2/5/2020	37055	Shield Solutions, LLC-15008	292-Facility Supplies	\$ 706.94
9	2/5/2020	37056	Global Emergency Products-7186	363-Vehicle/Equip. Repairs	\$ 7,652.78
10	2/5/2020	37057	Risk Management Associates-7351	313-Mtgs/Conf/Trng/Schools	\$ 250.00
11	2/5/2020	37058	Carterson Public Safety Group, Inc.-15761	313-Mtgs/Conf/Trng/Schools	\$ 175.00
12	2/10/2020	37090	Bill Estes Automotive-958	363-Vehicle/Equip. Repairs	\$ 201.07
13	2/10/2020	37091	Walmart-2384	Split 1 of 2: 223-Office Supplies	\$ 6.44
14	2/10/2020	37091	Walmart-2384	Split 2 of 2: 227-Computer Supplies	\$ 45.70
15	2/10/2020	37092	The Uniform House-12	225-Firefighter Uniforms	\$ 46.30
16	2/10/2020	37093	Mowery Heating & Air Conditioning-488	360-Facility Maintenance	\$ 3,708.00
17	2/10/2020	37094	The Uniform House-12	225-Firefighter Uniforms	\$ 22.70
18	2/10/2020	37095	Mowery Heating & Air Conditioning-488	360-Facility Maintenance	\$ 164.00
19	2/10/2020	37096	The Uniform House-12	225-Firefighter Uniforms	\$ 28.30
20	2/10/2020	37097	Koorsen Fire & Security-355	360-Facility Maintenance	\$ 174.00
21	2/10/2020	37098	Maid Brigade of South Indy-12888	360-Facility Maintenance	\$ 325.00
22	2/11/2020	37103	Airgas USA, LLC-10299	Split 1 of 2: 233-Training Supplies	\$ 27.90
23	2/11/2020	37103	Airgas USA, LLC-10299	Split 2 of 2: 290-Medical Supplies	\$ 308.17
24	2/11/2020	37104	Walmart-2384	292-Facility Supplies	\$ 414.40
25	2/11/2020	37105	Airgas USA, LLC-10299	290-Medical Supplies	\$ 82.36
26	2/11/2020	37106	The Uniform House-12	225-Firefighter Uniforms	\$ 386.85
27	2/11/2020	37107	The Uniform House-12	225-Firefighter Uniforms	\$ 351.44
28	2/11/2020	37108	Amerisponse-16777	292-Facility Supplies	\$ 148.78
29	2/11/2020	37109	Stryker Sales Corporation-8652	369-EMS Maintenance	\$ 12,506.40
30	2/11/2020	37110	Macqueen Emergency Group-7186	363-Vehicle/Equip. Repairs	\$ 743.47
31	2/11/2020	37111	UPS Store-3257	221-Postage	\$ 12.30
32	2/11/2020	37112	Hendricks Regional Health-239	290-Medical Supplies	\$ 183.17
33	2/11/2020	37113	Everstream Holding LLC-Michigan-8127	325-On Line Services	\$ 460.00
34	2/11/2020	QC	Van Ausdall & Farrar, Inc.-1311	362-Copier Lease & Maintenance	\$ 70.25
35	2/14/2020	37143	Amazon.com-4717	223-Office Supplies	\$ 42.64
36	2/14/2020	QC	Mister Ice of Indianapolis-9242	360-Facility Maintenance	\$ 85.00
37	2/14/2020	37145	Donley Safety & Apparatus Service-195	316-Misc. Other Services	\$ 47.88
38	2/14/2020	37146	Arkanoff Painting, Inc.-8928	360-Facility Maintenance	\$ 2,175.00
39	2/14/2020	37147	Ascension St. Vincent/Public Safety Medical-5470	346-Employee Wellness	\$ 1,850.00
40	2/14/2020	QC	Citizen's Energy Group-432	354-Water	\$ 106.92
41	2/14/2020	37148	Macqueen Emergency Group-7186	363-Vehicle/Equip. Repairs	\$ 537.85
42	2/14/2020	37150	MES-Indiana-7380	225-Firefighter Uniforms	\$ 164.06
43	2/14/2020	37151	Fire Service, Inc.-6014	363-Vehicle/Equip. Repairs	\$ 370.62
44	2/14/2020	37142	Amazon.com-4717	227-Computer Supplies	\$ 53.74
45	2/18/2020	QC	Verizon Wireless-7264	326-Cellular Phones	\$ 450.23
46	2/20/2020	37189	Kronos-165	364-Computer Lease & Maintenance	\$ 3.16
47	2/20/2020	37190	Lowe's-9486	292-Facility Supplies	\$ 122.50
48	2/20/2020	37191	Bound Tree Medical-3250	290-Medical Supplies	\$ 270.55
49	2/20/2020	37192	MES-Indiana-7380	225-Firefighter Uniforms	\$ 154.00
50	2/20/2020	37193	Bill Estes Automotive-958	363-Vehicle/Equip. Repairs	\$ 1,477.71
51	2/20/2020	AmbRef	UMR-13568	772.07.011-Fire Overpayments & Refunds	\$ 543.05
52	2/20/2020	AmbRef	Furthur-16792	772.07.011-Fire Overpayments & Refunds	\$ 232.03
53	2/20/2020	37194	Amazon.com-4717	227-Computer Supplies	\$ 39.99
54	2/21/2020	37199	Amazon.com-4717	227-Computer Supplies	\$ 52.95
55	2/21/2020	QC	Ray's Trash Service, Inc.-1005	355-Scavenger Service	\$ 67.99
56	2/21/2020	37207	Office360-14662	223-Office Supplies	\$ 384.03
57	2/21/2020	37208	Bound Tree Medical-3250	290-Medical Supplies	\$ 22.55
58	2/21/2020	37209	Mishler Plumbing Services-10300	360-Facility Maintenance	\$ 224.00
59	2/21/2020	37210	Kirby Risk Corp.-7134	292-Facility Supplies	\$ 465.00
60	2/24/2020	37220	Motorola Solutions, Inc.-3915	365-Radio Maintenance	\$ 1,701.63
61	2/24/2020	37222	OnLine Appliance Parts: Lowes-10595	292-Facility Supplies	\$ 142.38
62	2/24/2020	37223	Five Alarm Leadership-16604	313-Mtgs/Conf/Trng/Schools	\$ 727.59
63	2/24/2020	QC	Mister Ice of Indianapolis-9242	360-Facility Maintenance	\$ 85.00
64	2/24/2020	QC	FirstNet/AT&T Mobility-8075	326-Cellular Phones	\$ 695.98
65	2/24/2020	QC	FirstNet/AT&T Mobility-8075	326-Cellular Phones	\$ 696.17
66	2/25/2020	37236	Amazon.com-4717	377.07.436-Fitness Equipment	\$ 79.86

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE TERRITORY**

**EXP 177
TMB Period 02/2020**

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
FIRE CHIEF'S PAY	\$ 97,109.00	\$ -	\$ 7,469.94	\$ 7,057.76	\$ -	\$ 82,169.12
177.07.113	\$ -	\$ 97,109.00	\$ 14,939.88	\$ 14,115.52	15.38%	
SECRETARY PAY	\$ 36,591.00	\$ -	\$ 2,814.68	\$ 2,732.68	\$ -	\$ 30,961.64
177.07.114	\$ -	\$ 36,591.00	\$ 5,629.36	\$ 5,465.36	15.38%	
COMMISSION/SEC PAY	\$ 2,700.00	\$ -	\$ 150.00	\$ 75.00	\$ -	\$ 2,400.00
177.07.116	\$ -	\$ 2,700.00	\$ 300.00	\$ 75.00	11.11%	
FIRE MARSHALL PAY	\$ -	\$ -	\$ -	\$ 5,125.74	\$ -	\$ -
177.07.117	\$ -	\$ -	\$ -	\$ 10,251.48	.%	
CIVILIAN PARAMEDICS	\$ 1,086,199.00	\$ -	\$ 42,780.54	\$ 39,108.71	\$ -	\$ 996,848.16
177.07.119	\$ -	\$ 1,086,199.00	\$ 89,350.84	\$ 80,265.47	8.23%	
CIVILIAN TARGET PAY OT	\$ -	\$ -	\$ 19,542.55	\$ 16,702.35	\$ -	\$ (38,320.09)
177.07.119.01	\$ -	\$ -	\$ 38,320.09	\$ 32,643.85	.%	
FIREFIGHTER PAY	\$ 4,748,211.00	\$ -	\$ 358,285.23	\$ 343,685.51	\$ -	\$ 4,018,275.34
177.07.120	\$ -	\$ 4,748,211.00	\$ 729,935.66	\$ 694,768.46	15.37%	
FIRE MARSHAL PAY	\$ 68,634.00	\$ -	\$ 5,279.52	\$ -	\$ -	\$ 58,074.96
177.07.121	\$ -	\$ 68,634.00	\$ 10,559.04	\$ -	15.38%	
OVERTIME PAY	\$ 225,000.00	\$ -	\$ 5,450.19	\$ 10,276.27	\$ -	\$ 218,286.25
177.07.123	\$ -	\$ 225,000.00	\$ 6,713.75	\$ 27,595.32	2.98%	
SPECIAL/CYCLE PAY	\$ 60,000.00	\$ -	\$ 1,745.91	\$ 1,781.29	\$ -	\$ 56,912.10
177.07.124	\$ -	\$ 60,000.00	\$ 3,087.90	\$ 3,545.22	5.15%	
RIDE OUT PAY FLSA PAY	\$ 50,000.00	\$ -	\$ 3,112.00	\$ 3,478.00	\$ -	\$ 42,526.00
177.07.125	\$ -	\$ 50,000.00	\$ 7,474.00	\$ 7,737.00	14.95%	
HOLIDAY PAY	\$ 33,800.00	\$ -	\$ 2,100.00	\$ 2,000.00	\$ -	\$ 25,300.00
177.07.126	\$ -	\$ 33,800.00	\$ 8,500.00	\$ 8,200.00	25.15%	
FICA & MEDICARE	\$ 186,229.00	\$ -	\$ 10,994.54	\$ 10,191.73	\$ -	\$ 163,751.48
177.07.130	\$ -	\$ 186,229.00	\$ 22,477.52	\$ 20,817.30	12.07%	
HEALTH INSURANCE	\$ 1,820,798.00	\$ -	\$ 153,170.12	\$ 133,903.91	\$ -	\$ 1,514,457.76
177.07.131	\$ -	\$ 1,820,798.00	\$ 306,340.24	\$ 266,240.24	16.82%	
PERF	\$ 1,113,574.00	\$ -	\$ 82,276.55	\$ 81,777.08	\$ -	\$ 947,542.42
177.07.132	\$ -	\$ 1,113,574.00	\$ 166,031.58	\$ 164,824.50	14.91%	
*TOTAL SALARIES & BENEFITS	\$ 9,528,845.00	\$ -	\$ 695,171.77	\$ 657,896.03	\$ -	\$ 8,119,185.14
	\$ -	\$ 9,528,845.00	\$ 1,409,659.86	\$ 1,336,544.72	14.79%	
POSTAGE	\$ 1,200.00	\$ -	\$ 38.02	\$ 99.87	\$ 12.30	\$ 1,149.68
177.07.221	\$ -	\$ 1,200.00	\$ 38.02	\$ 168.01	3.17%	
OFFICE SUPPLIES	\$ 10,000.00	\$ -	\$ 1,804.00	\$ 2,087.52	\$ 2,760.81	\$ 7,708.10
177.07.223	\$ 2,581.35	\$ 12,581.35	\$ 2,112.44	\$ 3,082.33	16.79%	
FIREFIGHTER UNIFORMS	\$ 53,800.00	\$ 3,790.13	\$ 4,268.01	\$ 7,393.83	\$ 2,407.36	\$ 50,460.71
177.07.225	\$ 4,457.11	\$ 62,047.24	\$ 9,179.17	\$ 8,953.96	14.79%	
GASOLINE	\$ 25,000.00	\$ -	\$ 5,268.65	\$ 2,382.33	\$ 434.04	\$ 19,637.20
177.07.226	\$ 2,142.88	\$ 27,142.88	\$ 7,071.64	\$ 2,992.38	26.05%	
COMPUTER SUPPLIES	\$ 6,000.00	\$ -	\$ 931.01	\$ 705.03	\$ 307.65	\$ 5,466.20

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE TERRITORY**

**EXP 177
TMB Period 02/2020**

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
177.07.227	\$ 704.86	\$ 6,704.86	\$ 931.01	\$ 1,062.24	13.89%	
FUEL - DIESEL	\$ 60,000.00	\$ -	\$ 1,599.22	\$ 5,730.47	\$ 688.24	\$ 58,400.78
177.07.228	\$ 2,460.50	\$ 62,460.50	\$ 3,371.48	\$ 7,389.59	5.4%	
RESCUE SUPPLIES	\$ 8,000.00	\$ -	\$ -	\$ 766.18	\$ 544.46	\$ 8,000.00
177.07.231	\$ 590.44	\$ 8,590.44	\$ 45.98	\$ 2,091.84	.54%	
SCBA	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 95.98	\$ 2,404.02
177.07.232	\$ -	\$ 2,500.00	\$ -	\$ -	.%	
TRAINING SUPPLIES	\$ 15,000.00	\$ -	\$ 27.90	\$ 1,129.30	\$ 3,803.50	\$ 14,944.20
177.07.233	\$ 3,803.50	\$ 18,803.50	\$ 55.80	\$ 6,771.52	.3%	
PUBLIC EDUCATION SUPPLIES	\$ 17,500.00	\$ -	\$ 78.74	\$ (10.85)	\$ -	\$ 17,500.00
177.07.274	\$ 78.74	\$ 17,578.74	\$ 78.74	\$ 476.11	.45%	
CPR SUPPLIES	\$ 2,500.00	\$ -	\$ 112.80	\$ -	\$ -	\$ 2,387.20
177.07.289	\$ -	\$ 2,500.00	\$ 112.80	\$ -	4.51%	
MEDICAL SUPPLIES	\$ 85,000.00	\$ -	\$ 4,759.40	\$ 8,309.75	\$ 4,510.26	\$ 78,603.39
177.07.290	\$ 12,280.76	\$ 97,280.76	\$ 14,167.11	\$ 8,386.91	14.56%	
FACILITY SUPPLIES	\$ 30,000.00	\$ -	\$ 7,637.94	\$ 1,881.07	\$ 3,460.16	\$ 24,057.20
177.07.292	\$ 5,687.01	\$ 35,687.01	\$ 8,169.65	\$ 2,092.76	22.89%	
FIREFIGHTING SUPPLIES	\$ 10,000.00	\$ -	\$ 346.00	\$ 2,892.23	\$ 157.00	\$ 9,454.00
177.07.293	\$ 3,401.85	\$ 13,401.85	\$ 3,790.85	\$ 5,004.48	28.29%	
PROTECTIVE CLOTHING	\$ 15,000.00	\$ -	\$ 354.00	\$ -	\$ 254.00	\$ 14,502.00
177.07.296	\$ 110.00	\$ 15,110.00	\$ 354.00	\$ 786.79	2.34%	
EMPLOYEE RECOGNITION	\$ 5,000.00	\$ -	\$ 538.00	\$ 232.00	\$ 557.16	\$ 4,462.00
177.07.299	\$ 1,092.00	\$ 6,092.00	\$ 1,072.84	\$ 727.65	17.61%	
TOTAL SUPPLIES	\$ 346,500.00	\$ 3,790.13	\$ 27,763.69	\$ 33,598.73	\$ 19,992.92	\$ 319,136.68
	\$ 39,391.00	\$ 389,681.13	\$ 50,551.53	\$ 49,986.57	12.97%	
CLERK TREASURER ACCT & P/R	\$ 30,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00
177.07.303	\$ -	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	50.%	
CONSULTING FEES	\$ 53,000.00	\$ -	\$ 7,098.00	\$ -	\$ 7,378.93	\$ 53,000.00
177.07.309	\$ 16,837.11	\$ 69,837.11	\$ 9,458.18	\$ -	13.54%	
AMBULANCE COLLECTION/ACCT.	\$ 145,000.00	\$ -	\$ 6,021.81	\$ 10,354.25	\$ 9,081.06	\$ 124,229.99
177.07.310	\$ -	\$ 145,000.00	\$ 11,688.95	\$ 10,354.25	8.06%	
ATTORNEY FEES	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00
177.07.312	\$ 1,166.00	\$ 61,166.00	\$ 1,166.00	\$ 18,352.84	1.91%	
MTGS/CONF/TRAINING/SCHOOLS	\$ 50,000.00	\$ -	\$ 9,342.50	\$ 1,798.00	\$ 12,562.59	\$ 38,694.91
177.07.313	\$ 15,600.00	\$ 65,600.00	\$ 14,342.50	\$ 9,262.54	21.86%	
MISC. OTHER SERVICES	\$ 18,953.00	\$ -	\$ 2,667.72	\$ 430.76	\$ 1,359.34	\$ 18,812.30
177.07.316	\$ 6,056.16	\$ 25,009.16	\$ 4,837.52	\$ 435.49	19.34%	
TRAVEL	\$ 10,000.00	\$ -	\$ 613.10	\$ 909.15	\$ 544.84	\$ 8,842.06
177.07.323	\$ -	\$ 10,000.00	\$ 613.10	\$ 909.15	6.13%	
TELEPHONE	\$ 5,800.00	\$ -	\$ 374.11	\$ 404.09	\$ -	\$ 5,051.78
177.07.324	\$ -	\$ 5,800.00	\$ 748.22	\$ 784.07	12.9%	

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE TERRITORY**

**EXP 177
TMB Period 02/2020**

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
ON-LINE SERVICES	\$ 11,500.00	\$ -	\$ 1,032.70	\$ 1,464.74	\$ -	\$ 10,211.28
177.07.325	\$ 540.00	\$ 12,040.00	\$ 1,828.72	\$ 2,484.71	15.19%	
CELL PHONES	\$ 16,000.00	\$ -	\$ 1,842.38	\$ 1,144.01	\$ -	\$ 13,731.60
177.07.326	\$ -	\$ 16,000.00	\$ 2,268.40	\$ 2,288.00	14.18%	
PAGERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
177.07.327	\$ -	\$ -	\$ -	\$ 86.20	.%	
PRINTING	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ 750.00
177.07.331	\$ -	\$ 750.00	\$ -	\$ -	.%	
LEGAL NOTICES	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00
177.07.332	\$ -	\$ 500.00	\$ -	\$ -	.%	
PROFESSIONAL BOOKS	\$ 3,000.00	\$ -	\$ -	\$ 1,849.37	\$ 1,320.00	\$ 1,680.00
177.07.334	\$ -	\$ 3,000.00	\$ -	\$ 1,849.37	.%	
TORNADO SIRENS	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
177.07.336	\$ -	\$ 10,000.00	\$ -	\$ -	.%	
LIABILITY INS. DEDUCTIBLES	\$ 12,500.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 12,500.00
177.07.339	\$ 1,000.00	\$ 13,500.00	\$ 1,000.00	\$ -	7.41%	
INSURANCE	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00
177.07.340	\$ -	\$ 70,000.00	\$ -	\$ -	.%	
WORKERS COMP INSURANCE	\$ 124,000.00	\$ -	\$ 11,188.34	\$ 2,451.97	\$ -	\$ 112,811.66
177.07.343	\$ -	\$ 124,000.00	\$ 11,188.34	\$ 2,451.97	9.02%	
EMPLOYEE PHYSICALS	\$ 110,000.00	\$ -	\$ 1,737.79	\$ 1,279.99	\$ 52,214.86	\$ 105,052.85
177.07.346	\$ 50,255.50	\$ 160,255.50	\$ 2,987.79	\$ 2,529.99	1.86%	
STORMWATER	\$ 1,100.00	\$ -	\$ 137.50	\$ 62.50	\$ -	\$ 900.00
177.07.350	\$ -	\$ 1,100.00	\$ 200.00	\$ 125.00	18.18%	
ELECTRICITY	\$ 65,000.00	\$ -	\$ 4,413.44	\$ 3,237.48	\$ -	\$ 54,814.78
177.07.351	\$ -	\$ 65,000.00	\$ 10,185.22	\$ 6,034.74	15.67%	
HEAT	\$ 46,500.00	\$ -	\$ 3,174.90	\$ 5,042.26	\$ -	\$ 39,978.98
177.07.353	\$ -	\$ 46,500.00	\$ 6,521.02	\$ 8,809.69	14.02%	
WATER	\$ 12,000.00	\$ -	\$ 755.53	\$ 770.78	\$ -	\$ 10,363.96
177.07.354	\$ -	\$ 12,000.00	\$ 1,636.04	\$ 1,610.00	13.63%	
SCAVENGER SERVICE	\$ 6,000.00	\$ -	\$ 498.02	\$ 298.93	\$ -	\$ 5,200.96
177.07.355	\$ -	\$ 6,000.00	\$ 799.04	\$ 597.86	13.32%	
FACILITY MAINTENANCE	\$ 78,500.00	\$ -	\$ 8,411.80	\$ 11,825.45	\$ 9,078.26	\$ 56,615.14
177.07.360	\$ 1,170.00	\$ 79,670.00	\$ 13,976.60	\$ 16,565.44	17.54%	
TURNOUT GEAR MAINTENANCE	\$ 5,500.00	\$ -	\$ -	\$ -	\$ -	\$ 5,500.00
177.07.361	\$ 345.40	\$ 5,845.40	\$ 345.40	\$ -	5.91%	
COPIER LEASE & MAINTENANCE	\$ 9,000.00	\$ -	\$ 319.04	\$ 954.24	\$ 163.72	\$ 7,050.80
177.07.362	\$ -	\$ 9,000.00	\$ 1,785.48	\$ 1,496.41	19.84%	
VEHICLE/EQUIPMENT REPAIRS	\$ 90,000.00	\$ -	\$ 12,360.22	\$ 21,576.77	\$ 7,266.14	\$ 70,370.03
177.07.363	\$ 20,891.69	\$ 110,891.69	\$ 33,255.52	\$ 25,875.28	29.99%	
COMPUTER LEASE & MAINTENANCE	\$ 86,650.00	\$ -	\$ 5,316.46	\$ 6,142.96	\$ 10,036.86	\$ 74,058.86
177.07.364	\$ 12,058.46	\$ 98,708.46	\$ 14,612.74	\$ 10,750.51	14.8%	

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE TERRITORY**

**EXP 177
TMB Period 02/2020**

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
RADIO MAINTENANCE 177.07.365	\$ 7,000.00 \$ 545.83	\$ - \$ 7,545.83	\$ - \$ -	\$ 2,756.04 \$ 2,838.54	\$ 2,247.46 .%	\$ 5,298.37
SCBA MAINTENANCE 177.07.367	\$ 6,250.00 \$ -	\$ - \$ 6,250.00	\$ 1,591.68 \$ 1,591.68	\$ 665.98 \$ 665.98	\$ - 25.47%	\$ 4,658.32
EMS MAINTENANCE 177.07.369	\$ 17,216.00 \$ -	\$ - \$ 17,216.00	\$ 12,506.40 \$ 12,506.40	\$ 12,506.40 \$ 12,506.40	\$ - 72.64%	\$ 4,709.60
SUBSCRIPTIONS & DUES 177.07.393	\$ 450.00 \$ -	\$ - \$ 450.00	\$ - \$ -	\$ - \$ -	\$ - .%	\$ 450.00
PROFESSIONAL MEMBERSHIPS 177.07.398	\$ 4,675.00 \$ 1,250.00	\$ - \$ 5,925.00	\$ 1,465.00 \$ 1,465.00	\$ 125.00 \$ 125.00	\$ - 24.73%	\$ 4,460.00
TOTAL OTHER SVCS	\$ 1,166,844.00 \$ 127,716.15	\$ - \$ 1,294,560.15	\$ 93,868.44 \$ 176,007.86	\$ 103,051.12 \$ 154,789.43	\$ 113,254.06 13.6%	\$ 1,005,298.23
MISC CAPITAL 177.07.442	\$ - \$ 5,086.97	\$ - \$ 5,086.97	\$ 4,212.95 \$ 5,086.97	\$ - \$ -	\$ - 100.0%	\$ -
EMS EQUIPMENT 177.07.449	\$ 4,800.00 \$ -	\$ - \$ 4,800.00	\$ - \$ -	\$ 15,483.00 \$ 15,483.00	\$ - .%	\$ 4,800.00
VEHICLE EQUIPMENT 177.07.451	\$ 365,500.00 \$ -	\$ - \$ 365,500.00	\$ - \$ -	\$ - \$ -	\$ - .%	\$ 365,500.00
TOTAL CAPITAL EXPENSES	\$ 370,300.00 \$ 5,086.97	\$ - \$ 375,386.97	\$ 4,212.95 \$ 5,086.97	\$ 15,483.00 \$ 15,483.00	\$ - 1.36%	\$ 370,300.00
**TOTAL FIRE TERRITORY BUDGET	\$ 11,412,489.00 \$ 172,194.12	\$ 3,790.13 \$ 11,588,473.25	\$ 821,016.85 \$ 1,641,306.22	\$ 810,028.88 \$ 1,556,803.72	\$ 133,246.98 14.16%	\$ 9,813,920.05
GRAND TOTAL	\$ 11,412,489.00 \$ 172,194.12	\$ 3,790.13 \$ 11,588,473.25	\$ 821,016.85 \$ 1,641,306.22	\$ 810,028.88 \$ 1,556,803.72	133,246.98 14.16%	\$ 9,813,920.05

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE SERVICE FEE**

**EXP 277
TMB Period 02/2020**

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
REPLACEMENT EQUIP & SUPPLIES	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
277.77.224	\$ -	\$ 15,000.00	\$ -	\$ -	.%	
* TOTAL SUPPLIES	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
	\$ -	\$ 15,000.00	\$ -	\$ -	.%	
*** TOTAL FIRE SVC. FEE	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
	\$ -	\$ 15,000.00	\$ -	\$ -	.%	
**GRAND TOTAL FIRE SVC. FEE	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
	\$ -	\$ 15,000.00	\$ -	\$ -	.%	

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE EQUIP REPLACEMENT FUND**

**EXP 377
TMB Period 02/2020**

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
FIREFIGHTING EQUIPMENT	\$ 61,000.00	\$ -	\$ -	\$ 14,443.24	\$ -	\$ 61,000.00
377.07.231	\$ 9,200.00	\$ 70,200.00	\$ 9,200.00	\$ 14,886.04	13.11%	
SCBA EQUIPMENT	\$ 24,775.00	\$ -	\$ -	\$ -	\$ -	\$ 24,775.00
377.07.232	\$ 1,462.50	\$ 26,237.50	\$ 1,462.50	\$ -	5.57%	
* TOTAL SUPPLIES	\$ 85,775.00	\$ -	\$ -	\$ 14,443.24	\$ -	\$ 85,775.00
	\$ 10,662.50	\$ 96,437.50	\$ 10,662.50	\$ 14,886.04	11.06%	
FACILITY UPDATES	\$ 85,000.00	\$ -	\$ 5,719.60	\$ 13,172.91	\$ 191,000.00	\$ 85,000.00
377.07.350	\$ 196,719.60	\$ 281,719.60	\$ 5,719.60	\$ 15,350.31	2.03%	
COMPUTERS	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
377.07.364	\$ -	\$ 10,000.00	\$ -	\$ 1,348.99	.%	
PPE EQUIPMENT	\$ 32,500.00	\$ -	\$ 642.00	\$ 4,717.00	\$ 8,435.80	\$ 32,500.00
377.07.387	\$ 9,077.80	\$ 41,577.80	\$ 642.00	\$ 4,717.00	1.54%	
* TOTAL OTHER SVCS. & CHARGES	\$ 127,500.00	\$ -	\$ 6,361.60	\$ 17,889.91	\$ 199,435.80	\$ 127,500.00
	\$ 205,797.40	\$ 333,297.40	\$ 6,361.60	\$ 21,416.30	1.91%	
TRAINING	\$ 58,100.00	\$ -	\$ -	\$ 2,200.00	\$ 2,940.00	\$ 58,100.00
377.07.422	\$ 2,940.00	\$ 61,040.00	\$ -	\$ 5,187.98	.%	
FITNESS EQUIPMENT	\$ 20,000.00	\$ -	\$ 127.94	\$ -	\$ 16,294.86	\$ 3,577.20
377.07.436	\$ -	\$ 20,000.00	\$ 127.94	\$ -	.64%	
COMMUNICATIONS EQUIPMENT	\$ -	\$ -	\$ -	\$ 11,354.51	\$ -	\$ -
377.07.441	\$ -	\$ -	\$ -	\$ 11,354.51	.%	
VEHICLES	\$ 308,600.00	\$ -	\$ 8,836.00	\$ 8,927.00	\$ 77,032.73	\$ 302,565.23
377.07.451	\$ 79,833.96	\$ 388,433.96	\$ 8,836.00	\$ 8,927.00	2.27%	
* TOTAL CAPITAL EXPENSES	\$ 386,700.00	\$ -	\$ 8,963.94	\$ 22,481.51	\$ 96,267.59	\$ 364,242.43
	\$ 82,773.96	\$ 469,473.96	\$ 8,963.94	\$ 25,469.49	1.91%	
*** GRAND TOTAL	\$ 599,975.00	\$ -	\$ 15,325.54	\$ 54,814.66	\$ 295,703.39	\$ 577,517.43
	\$ 299,233.86	\$ 899,208.86	\$ 25,988.04	\$ 61,771.83	2.89%	

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE GRANT FUND**

**EXP 477
TMB Period 02/2020**

Account Title	BEG BUDGET	ADD'L BUDGET	MONTHLY EXP	PREV. YR MONTH	OUTSTANDING PO	WHAT'S LEFT
Number	PO'S PREV YEARS	REVISED APPRO	YTD EXPENSE	PREV YR YTD	% SPENT YTD	TO SPEND
CAR SEAT GRANT	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00
477.07.322	\$ -	\$ 1,500.00	\$ -	\$ -	.%	
**TOTAL OTHER SVCS & CHGS.	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00
	\$ -	\$ 1,500.00	\$ -	\$ -	.%	
**GRAND TOTAL	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00
	\$ -	\$ 1,500.00	\$ -	\$ -	.%	

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE NON BUDGETED**

**EXP 772
TMB Period 02/2020**

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
FIRE OVERPAYMENTS & REFUNDS	\$ -	\$ -	\$ 893.50	\$ -	\$ -	\$ (893.50)
772.07.011	\$ -	\$ -	\$ 893.50	\$ -	.%	
**TOTAL REFUNDS/CLAIMS	\$ -	\$ -	\$ 893.50	\$ -	\$ -	\$ (893.50)
	\$ -	\$ -	\$ 893.50	\$ -	.%	
TRAINING EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ 3,620.86	\$ (3,620.86)
772.07.301	\$ -	\$ -	\$ -	\$ 89.67	.%	
**TOTAL CLAIMS EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ 3,620.86	\$ (3,620.86)
	\$ -	\$ -	\$ -	\$ 89.67	.%	
**TOTAL FIRE NON-BUDGETED	\$ -	\$ -	\$ 893.50	\$ -	\$ 3,620.86	\$ (4,514.36)
	\$ -	\$ -	\$ 893.50	\$ 89.67	.%	

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE GIFT FUND**

**EXP 777
TMB Period 02/2020**

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
OTHER SUPPLIES - MISC.	\$ 15,000.00	\$ -	\$ -	\$ 129.00	\$ -	\$ 15,000.00
777.07.224	\$ -	\$ 15,000.00	\$ -	\$ 129.00	.%	
TOTAL SUPPLIES	\$ 15,000.00	\$ -	\$ -	\$ 129.00	\$ -	\$ 15,000.00
	\$ -	\$ 15,000.00	\$ -	\$ 129.00	.%	
EMPLOYEE AWARDS	\$ 8,500.00	\$ -	\$ -	\$ -	\$ -	\$ 8,500.00
777.07.450	\$ -	\$ 8,500.00	\$ -	\$ -	.%	
TOTAL CAPITAL EXPENSES	\$ 8,500.00	\$ -	\$ -	\$ -	\$ -	\$ 8,500.00
	\$ -	\$ 8,500.00	\$ -	\$ -	.%	
GRAND TOTAL	\$ 23,500.00	\$ -	\$ -	\$ 129.00	\$ -	\$ 23,500.00
	\$ -	\$ 23,500.00	\$ -	\$ 129.00	.%	

TOWN OF BROWNSBURG
REVENUE REPORT - FIRE TERRITORY

REV-177
TMB Period 02/2020

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev.Yr Per Prev.Yr YTD	% Col YTD % Col LYTD	Uncollected Bal
LIT CERTIFIED SHARES 177.121	\$ -	\$ -	\$ 277,993.42 \$ 555,986.84	\$ 254,936.59 \$ 509,873.18	\$ - \$ 5.85	\$ (555,986.84)
FIRE BLDG. PERMITS 177.221	\$ -	\$ -	\$ 1,500.00 \$ 2,500.00	\$ 725.00 \$ 725.00	\$ - \$ 0.11	\$ (2,500.00)
EMS REPORTS 177.420	\$ -	\$ -	\$ 15.00 \$ 71.50	\$ 60.00 \$ 75.00	\$ - \$ 14.10	\$ (71.50)
FIRE INCIDENT REPORTS 177.421	\$ -	\$ -	\$ - \$ -	\$ 30.00 \$ 60.00	\$ - \$ 22.22	\$ -
AMBULANCE RUN REVENUE 177.456	\$ -	\$ -	\$ 47,403.68 \$ 152,017.57	\$ 60,739.95 \$ 109,590.38	\$ - \$ 12.62	\$ (152,017.57)
FACILITY RENTALS 177.475	\$ -	\$ -	\$ 1,500.00 \$ 3,000.00	\$ 400.00 \$ 800.00	\$ - \$ 5.21	\$ (3,000.00)
CPR CLASS FEES 177.498	\$ -	\$ -	\$ 207.00 \$ 779.00	\$ 65.00 \$ 65.00	\$ - \$ 2.77	\$ (779.00)
MISC. RECEIPTS 177.600	\$ -	\$ -	\$ - \$ 150.00	\$ 18,008.20 \$ 18,107.20	\$ - \$ 27.14	\$ (150.00)
INTEREST 177.609	\$ -	\$ -	\$ 5,594.14 \$ 12,337.96	\$ 2,682.36 \$ 5,645.82	\$ - \$ 10.52	\$ (12,337.96)
9/11 MEMORIAL DONATIONS 177.671	\$ -	\$ -	\$ 2,000.00 \$ 2,000.00	\$ - \$ -	\$ - \$ -	\$ (2,000.00)
REFUNDS OR CREDITS 177.960	\$ -	\$ -	\$ 2.64 \$ 266.32	\$ 4.20 \$ 8.93	\$ - \$ 3.61	\$ (266.32)
*** GRAND TOTALS	\$ -	\$ -	\$ 336,215.88 \$ 729,109.19	\$ 337,651.30 \$ 644,950.51	\$ - \$ 6.18	\$ (729,109.19)

**TOWN OF BROWNSBURG
REVENUE REPORT - FIRE SERVICE**

**REV-277
TMB Period 02/2020**

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev.Yr Per Prev.Yr YTD	% Col YTD % Col LYTD	Uncollected Bal
INTEREST	\$ -	\$ -	\$ -	\$ 83.82	\$ -	
277.609		\$ -	\$ -	\$ 130.12	\$ 20.86	\$ -
*** GRAND TOTALS	\$ -	\$ -	\$ -	\$ 83.82	\$ -	
		\$ -	\$ -	\$ 130.12	\$ 20.86	\$ -

TOWN OF BROWNSBURG
REVENUE REPORT - FIRE EQUIP REPLACEMENT FUND

REV-377
TMB Period 02/2020

Account Title	Est Revenue	Net Revisions	Per Revenue	Prev.Yr Per	% Col YTD	
Number		Rev Revenue	YTD Revenue	Prev.Yr YTD	% Col LYTD	Uncollected Bal
INTEREST	\$ -	\$ -	\$ 1,145.79	\$ 1,425.00	\$ -	
377.609		\$ -	\$ 2,527.06	\$ 3,045.64	\$ 0.39	\$ (2,527.06)
*** GRAND TOTALS	\$ -	\$ -	\$ 1,145.79	\$ 1,425.00	\$ -	
		\$ -	\$ 2,527.06	\$ 3,045.64	\$ 0.39	\$ (2,527.06)

**TOWN OF BROWNSBURG
REVENUE REPORT-FIRE GRANT FUND**

**REV-477
TMB Period 02/2020**

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev.Yr Per Prev.Yr YTD	% Col YTD % Col LYTD	GRANT FUND Uncollected Bal
None						

**TOWN OF BROWNSBURG
REVENUE REPORT-FIRE NON BUDGETED**

**REV-772
TMB Period 02/2020**

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev.Yr Per Prev.Yr YTD	% Col YTD % Col LYTD	Variance Amt Uncollected Bal
AMBULANCE OVERPAYMENTS	\$ -	\$ -	\$ 775.08	\$ -	\$ -	\$ 10,011.48
772.452		\$ -	\$ 1,668.58	\$ -	\$ -	\$ (1,668.58)
REFUND PAYMENTS	\$ -	\$ -	\$ 5,478.00	\$ -	\$ -	\$ 37,350.00
772.960		\$ -	\$ 6,225.00	\$ -	\$ -	\$ (6,225.00)
GRAND TOTALS	\$ -	\$ -	\$ 6,253.08	\$ -	\$ -	\$ 47,361.48
		\$ -	\$ 7,893.58	\$ -	\$ -	\$ (7,893.58)

**TOWN OF BROWNSBURG
REVENUE REPORT-FIRE GIFT FUND**

**REV-777
TMB Period 02/2020**

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev.Yr Per Prev.Yr YTD	% Col YTD % Col LYTD	Variance Amt Uncollected Bal
DONATIONS FOR FIRE GIFT FUND	\$ -	\$ -	\$ 550.00	\$ 800.00	\$ -	\$ 3,450.00
777.672		\$ -	\$ 575.00	\$ 800.00	\$ 11.89	\$ (575.00)
GRAND TOTALS	\$ -	\$ -	\$ 550.00	\$ 800.00	\$ -	\$ 3,450.00
		\$ -	\$ 575.00	\$ 800.00	\$ 11.89	\$ (575.00)



Brownsburg Fire Territory

Vigilantly Serving Our Community

522 Staff Vehicles

Purpose

The purpose of this policy is to establish a procedure for the issuance and use of Fire Territory issued vehicles. These guidelines are intended to enhance service delivery and provide the highest standard of vigilant service to the citizens of the Fire Territory, the employees of the Fire Territory and anyone else who may seek our help. The Fire Territory's mission requires expeditious off-duty response of staff and support personnel to emergency incidents. This response is critical to the effective and efficient implementation of the Brownsburg Fire Territory's Incident Command System and to meet our obligation to the health and safety of our members.

Policy

In order to utilize the vehicle as a take-home vehicle, the staff member must reside within twenty-five (25) miles of the Territory boundaries, unless otherwise approved by the Fire Chief on a temporary basis only. If a member of the Territory is promoted to a staff position that has a vehicle assigned to it and does NOT reside within the twenty-five (25) mile area, the staff member must leave the vehicle at Fire Headquarters or the nearest Fire Station when not being used for Territory business and commute to and from work in their personal vehicle.

Personnel assigned Territory vehicles must be subject to call after their regular duty hours to respond to multiple alarms and other emergency and nonemergency situations. Overnight use of a Territory vehicle is not a right, and is subject to revocation at the Fire Chief's discretion, upon failure to comply with this regulation, excessive vehicle accidents, or vehicle abuse.

Procedure

Take home vehicles may be assigned to Territory employees who:

- Have primary responsibility to respond to emergencies which require immediate response to protect life or property, to ensure or establish incident command structure, provide for scene safety, ensure accountability for all personnel, provide guidance for overall direction of the emergency incident; and
- Cannot use alternative forms of transportation without impacting the employee's ability to respond timely to emergencies, which require immediate response to protect life and property to ensure or establish incident command structure, provide for scene safety, ensure accountability for all personnel, provide guidance for overall direction of the emergency incident;
- Employees designated by the Fire Chief whose assigned duties and responsibilities require frequent and unscheduled supervisory activities.

Limitations

- Staff vehicles must be kept within fifty (50) miles of the Fire Territory at all times unless permission is granted by the Fire Chief or as a part of an emergency response

Operator Responsibility

- The employee is required to maintain the assigned vehicle in a clean manner. This means the inside and outside are to be washed and vacuumed as needed. The employee must understand that this vehicle needs to project a positive image of the Territory. The employee can utilize the cleaning products at the fire stations to assist them in this endeavor. Random inspections will be made by the Fire Chief or his designee.
- Individuals assigned the use of a Fire Territory vehicle shall be responsible for ensuring its maintenance. Maintenance issues shall be entered into the Territory's maintenance system. Maintenance cost shall be at the expense of the Territory.
- While operating Fire Territory vehicles, members are expected to adhere to laws of the road and policies of the Territory
- Failure to maintain cleanliness, maintenance, or appropriately use a Fire Territory vehicle will result in loss of the vehicle until such time the Fire Chief determines its reinstatement.

Personal Protective Equipment

- Structural Firefighting Gear should be kept outside of the passenger compartment as much as possible. In the event it must be stored in the passenger compartment, the PPE shall be stored in a sealed container.



Vigilantly Serving Our Community

Brownsburg Fire Territory

Senior Staff Monthly Report FEBRUARY 2020 Activity

Division Chief of Administration, Mike Rosemeyer

Meetings: Safety Board (2/7/2020 and 3/5/2020), Executive Board (2/24/2020). Vehicle Maintenance: E131 (repaint), C1303 (PMI), C1350 (PMI), L139 (Level B PMI), C1321 (PMI), E139 (head gasket replaced), BC139 (PMI). Facility Maintenance: Station 132 (remodel started 2/24/2020).

Division Chief of EMS, Zach Bowers

Meetings: Target Solutions Workshop, Staff Meeting, Active Shooter Workgroup, Hendricks County Peer Support Team, BFT 2020 Leadership Conference. EMS Training: ACLS Renewal.

Fire Prevention Division, Fire Marshal Stephen Jones

Large Territory Risk Management Projects:

- Badger Daylighting Corp Office Bldg.
- Banyan Office Building
- CarMax
- Belle Tire
- Brownsburg High School
- Elwood by Redwood Phase II
- Dickey's BBQ
- Brownsburg Fire Territory Station 132
- Brownsburg Public Library
- Brownsburg Storage 3680 N 267
- Caliber Collision
- Convenience Center Brownsburg 3195 SR 267
- Domino's Pizza
- Eaglepoint Six TI: Radial
- Exercise, Inc.
- HomeGoods
- LifeScience Logistics
- Noble Romans Craft Pizza & Pub
- Panera Bread Bakery Cafe
- Paragon Depot
- Pet Clinic of Brownsburg
- Press Play
- Public Storage
- Sunbelt Rentals
- Superior Garage Door
- Top Shelf Storage
- Veterans Administration Medical Complex
- Veterans Administration Outpatient Clinic
- Villa Shoppes at Wayne Farms
- Wayne Farms Self Storage

Fire Investigations and Runs:

- 2472 East 651 North (chimney fire)

Arson Case(s) in Process

- 54455 N 1000 E
- 434 Elizabeth Lane

Training

- Vision 20/20 Model Performance in CPR Symposium (Murfreesboro, TN)

Public Education: Individual Contacts Total: 66

<u>ACTIVITY</u>	<u>ATTENDEES</u>
Station Tour 131	
• 2/4: Boy Scouts	18
• 2/18: Boy Scouts	14
• 2/18: Special Needs	10
• 2/22: Family Tour	19
Smoke Detector Installations	5

<END OF REPORT>

Life Safety Planning and Logistics for 2020 Events

- July 4th Town Events and Fireworks
- NHRA US Nationals September 2nd-7th
- September 11, 2001 Remembrance
- Safety Day

Community Fire and Security Consulting Meetings:

- Town of Brownsburg: Plan Review and Tech Meeting
- Brownsburg High School: Fire Alarm Zoning
- Town of Brownsburg: Events on Town Property
- 2020 July 4th Committee Safety
- Company Officer Training
- Executive Board Meeting

Division Chief of Training, Alex Brand

Fire Safety & Training: Target Solutions Course, Company Officer Development (shifts), Hendricks County Health Department, WTFD High-Rise Hotel Drill, Pro-Pack (shifts), Recruit Course (outline and manual), 2020 Leadership Conference, SCBA maintenance requests, grant applications.

Training Hours: A: 484 B: 607 C: 633 Total: 1,724

Health & Safety: OSHA 300 forms for HR, Fit Test Protocol (update machine), Fit Test (completion), implement new WFI Protocol/purchase equipment, create normative data charts for WFI strength assessment, schedule blood draws, manage new hire physicals, remodel office for light duty and function, gather release forms from employees, transfer medical records from Public Safety Medical to Hendricks Regional Health, department health risk assessment form completion, recruit class PT schedule.

Larry:

From BB Sertoma
For 911 Memorial

Thanks For All
You do.

Carl Swerdlow
BB Sertoma



February 2020
\$2,500.00
Donation